

HOW TO HELP US HELP STUDENTS WITH DISABILITIES SSI Disability

The Michigan Disability Determination Service (DDS) makes the medical eligibility determination on Supplemental Security Income (SSI) disability claims.

Information from schools and teachers is often very important in determining whether a child meets the definition of disability. This school year, the Disability Determination Services (DDSs) will be using a new national form, titled “Teacher Questionnaire” (TQ), (Form SSA-5665-BK) to request information from teachers. A second form, SSA-5666, “Request for Administrative Information” will be sent to schools for school records.

A signed authorization from the parent or legal guardian for the disclosure of information will be enclosed with both forms. Social Security (SSA) developed this authorization form, “Supplemental to Form SSA-827 For Use in Cases of School-Age Children”, to comply with laws that govern whether schools can supply information, particularly the Family Educational Rights and Privacy Act (FERPA), and the U.S. Department of Education regulations.

SSA worked with educators and the Department of Education to make the TQ easy to understand and complete. The form has a clear numeric rating system-many questions may be answered by circling the applicable rating number. The form is designed to get a picture of the child’s day-to-day functioning in school and the child’s functioning compared to that of other children the same age who do not have impairments.

The TQ (Form SSA-5665-BK) and “Request for Administrative Information” (Form SSA-5666) are available on the SSA Web site at:

<http://www.ssa.gov/online/forms.html>

Once at the site, select “*Form Number*” in the “Search” block and enter the form number in the “For” block.

If you want more information or have a question about the TQ form, the Professional/Medical Relations Officers in the DDS can help. You can find a complete list on the Web at:

<http://www.ssa.gov/disability/professionals/procontacts.htm>